




F-CDM-RtB

 CDM: FORM FOR SUBMISSION OF “LETTER TO THE BOARD” (Version 01.1) <i>(To be used only by the Project Participants and other Stakeholders for submitting Letter to the Board as per Modalities and Procedures for Direct Communication with Stakeholders)</i>	
Name of the stakeholder ¹ submitting this form (individual/organisation):	Project Developer Forum
Address and Contact details of the individual submitting this Letter:	Address: 100 New Bridge Street, London, EC4V 6JA Telephone number: +65 6578 9286 E-mail Address: office@pd-forum.net
Title/Subject (give a short title or specify the subject of your submission)	Urgent need to reduce the ‘awaiting scheduling’ timelines for registration and issuance requests
Please mention whether the Submitter of the Form is:	<input type="checkbox"/> Project participant <input checked="" type="checkbox"/> Other Stakeholder, please specify PD Forum
Specify whether you want the Letter to be treated as confidential ²):	<input type="checkbox"/> To be treated as confidential <input checked="" type="checkbox"/> To be publicly available (UNFCCC CDM web site)
Purpose of the Letter to the Board: Please use the space below to describe the purpose for submitting Letter to the Board. (Please tick only one of the four types in each submission)	
<input checked="" type="checkbox"/> Type I: <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;"> <input checked="" type="checkbox"/> Request Clarification <input type="checkbox"/> Standards. Please specify reference <input type="checkbox"/> Procedures. Please specify reference <input type="checkbox"/> Guidance. Please specify reference <input type="checkbox"/> Forms. Please specify reference <input checked="" type="checkbox"/> Others. Please specify reference decrease waiting times to 2 weeks </div> <div style="text-align: center;"> <input type="checkbox"/> Revision of Existing Rules </div> </div>	
<input type="checkbox"/> Type II: Request for Introduction of New Rules	
<input type="checkbox"/> Type III: Provision of Information and Suggestions on Policy Issues	

¹ Note that DNAs and DOEs shall not use this form to submit letter to the Board.

² Note that the Board may decide to make this Letter and the Response publicly available



Please use the space below to describe in detail the issue that needs to be clarified/ revised or on which the response is requested from the Board as highlighted above. In doing this please describe the exact reference source including the version (if any).

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To cdm-info@unfccc.int
From Gareth.Phillips@pd-forum.net
Date 24 August 2012
Page 2/4
Subject **Waiting times for start of completeness check for registration and issuance requests**

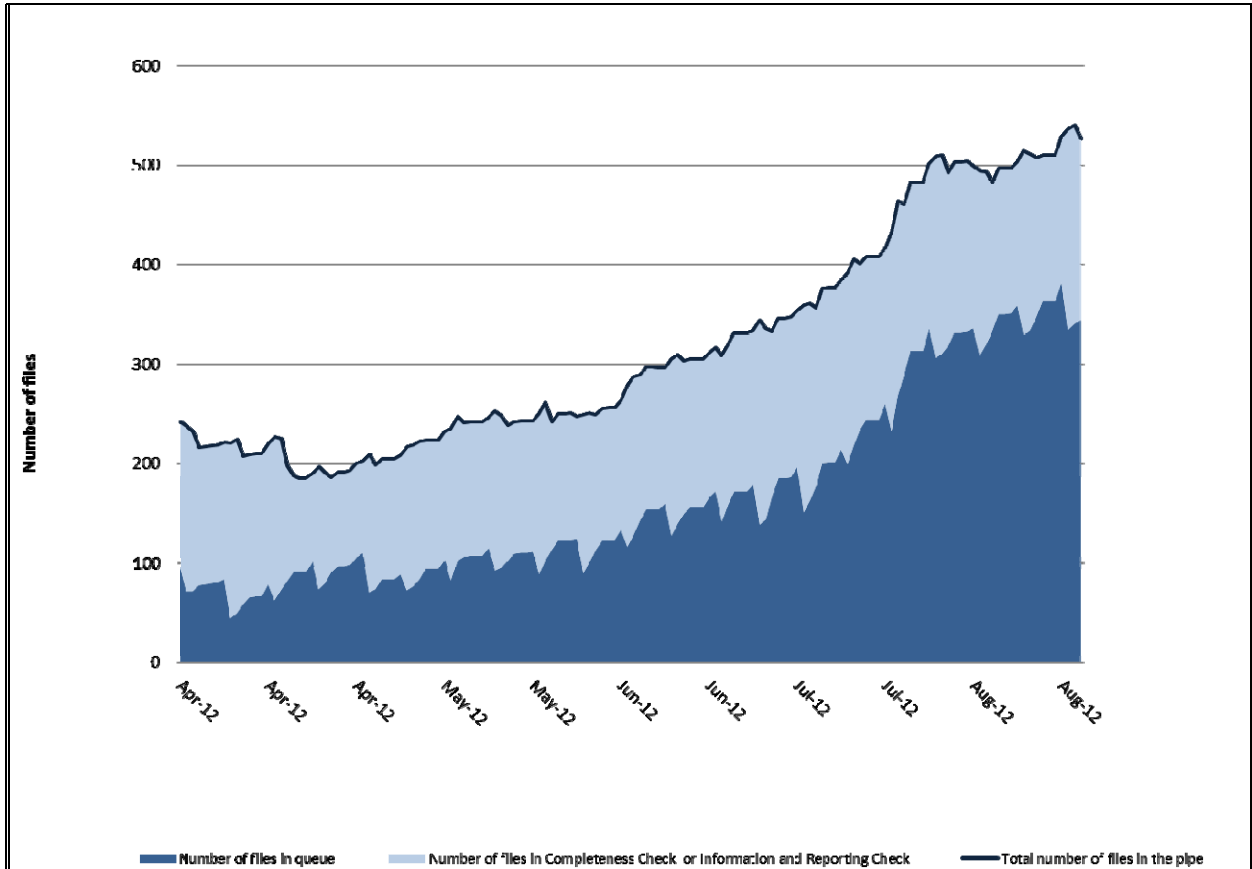
Honourable Members of the CDM Executive Board,
Dear Mr. Duan,

We would like to draw your attention to the dramatic increase in waiting times between receipt of submissions for registration and issuance requests and start of completeness checks during Q2/3. Current timelines are far beyond the 15 days mandated by the CMP. We kindly and urgently ask the Board to oversee the implementation of appropriate measures so as to reduce the backlog as soon as possible. We understand that resources are available both in monetary and staffing terms so that even zero days waiting time should be achievable.

May we also draw your attention to the fact that we are yet to see the introduction of a risk based approach for assessment of project submissions even though the secretariat introduced this idea last year already. We do not see any procedural barriers and only positive effects on the work load of everyone without compromising the mechanism's environmental integrity. Thus, please kindly look into the implementation of this at your earliest convenience. Also, we kindly request that the public are kept informed about progress and declining forecast waiting times.

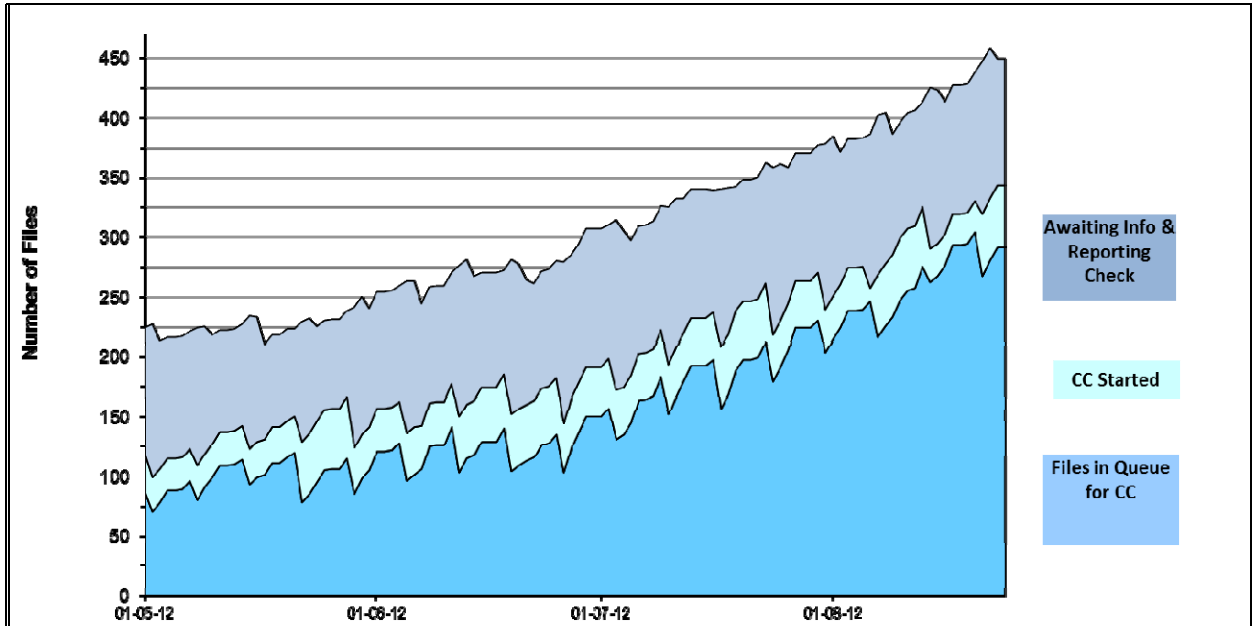
Registration

There has been a dramatic increase in the number of submissions and the processing capacity has not increased accordingly. For comparison, in 2011, there were on average 205 files in the pipeline at one specific moment in time. The 2012 YTD average is 284 files and the number is growing fast: there were 102 projects submitted during the 14 days preceding the date of this letter. Currently, 309 projects are awaiting scheduling, the earliest one since 23rd July.



Issuance

Similarly here, there has been a dramatic increase in the number of submissions during July and August and this is also increasing fast: there were 135 projects submitted during the 14 days preceding the date of this letter. Currently, 281 projects are awaiting scheduling, the earliest one since 23rd July.



Combined

We can see that the secretariat has already started working at an increased speed, which is excellent:

Files starting CC (leaving awaiting):

	Registration	Issuance	TOTAL
02/05/2012	49	28	77
08/05/2012	30	29	59
15/05/2012	28	30	58
23/05/2012	33	50	83
29/05/2012	41	35	76
05/06/2012	42	40	82
12/06/2012	35	45	80
19/06/2012	43	46	89
26/06/2012	43	41	84
03/07/2012	55	39	94
10/07/2012	52	41	93
17/07/2012	32	51	83
24/07/2012	51	39	90
31/07/2012	50	38	88
07/08/2012	33	52	85
14/08/2012	49	29	78
21/08/2012	62	52	114

AVERAGE	42.8	40.3	83.1
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Your consideration of this issue would be very welcome and we would of course be available to discuss it further with you,

Kind regards,

Gareth Phillips
Chairman, Project Developer Forum

Please use the space below to any mention any suggestions or information that you want to provide to the Board. In doing this please describe the exact reference source including the version (if any).

[replace this bracket with text, the field will expand automatically with size of text]

If necessary, list attached files containing relevant information (if any)

- [replace this bracket with text, the field will expand automatically with size of text]

Section below to be filled in by UNFCCC secretariat

Date when the form was received at UNFCCC secretariat

History of document

Version	Date	Nature of revision
01.1	09 August 2011	Editorial revision.
01	04 August 2011	Initial publication date.
Decision Class: Regulatory Document Type: Form Business Function: Governance		