



**United Nations**  
Climate Change Secretariat

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Secrétariat de Changements Climatiques

Ms. Rachel Child  
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Project Developer Forum  
London, UK

Date: 22 December 2011  
Reference: 61-6  
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*Sent by e-mail to: [rachel.child@pd-forum.net](mailto:rachel.child@pd-forum.net)*

**Re.: Unsolicited letter relating to the annotated agenda of the 60th meeting of the CDM's Executive Board**

Dear Ms. Child,

Thank you for your letter to the CDM Executive Board (the Board) dated 7 April 2011, which has been made available to the Board. Please accept our apologies for the delay in sending you the response.

The Board appreciates your inputs for the items that were considered in the agenda of its sixtieth meeting, including the comments on the Solar Water Heating Systems (SWH) small-scale methodology, which was approved as methodology AMS-I.J Version 1.0.

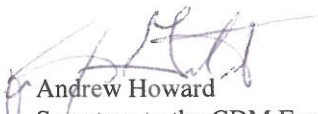
I would also like to inform you that the Board, at its sixty-second meeting, approved the "Modalities and procedures for direct communication with stakeholders", taking into consideration your comments as received in the respective public call for input. These modalities and procedures address the communication with the Board on policy issues. Regarding communication on case-specific issues, you may be aware that the Board recently adopted the "Clean Development Mechanism Project Cycle Procedure", which includes relevant provisions for communication on these matters.

Furthermore, the Board its sixty- second and sixty-third meetings adopted the "Guidelines for the establishment of sector specific standardized baselines" and the "Procedure for submission and consideration of standardized baselines". The procedure clarifies the roles of project participants and DNAs, and had been developed after consultation with stakeholders in the "Stakeholder consultation workshop on standardized baselines under the CDM", held in Kathmandu, Nepal, on 4-5 September 2011. In addition, a work programme for the implementation of both the guidelines and the procedure is set out in the "Work Programme on Standardized Baselines" which was recently adopted at the sixty-fifth meeting of the Board (EB 65 Report, Annex 22).

All of the above-mentioned procedures and guidelines, as well as the case studies developed to explain the concept, are publicly available on the UNFCCC website.

On behalf of the Chair of the Board, I want to thank you for the valuable input regarding the items discussed in your letter. I also encourage you to continue providing further comments.

Yours sincerely,

  
Andrew Howard  
Secretary to the CDM Executive Board